

## MINUTES

THE BOARD OF COMMISSIONERS OF HALLSDALE POWELL UTILITY DISTRICT MET IN REGULAR SESSION ON MONDAY, JULY 12, 2021 AT THE DISTRICT OFFICE AT 1:30 P.M. THOSE PRESENT WERE:

KEVIN JULIAN  
ROBERT CRYE  
TODD COOK  
DARREN CARDWELL  
JOHN VALLIANT

SANDY LIFORD  
CODY HUMPHREY  
JAMES SMITH  
NICK JACKSON  
SUMMER PRICE

DEREK FREAR  
COLBY PARKER

ROBERT CAMPBELL:  
RYAN BLAKE:  
BONNIE HOLLOWAY:

ROBERT G. CAMPBELL & ASSOCIATES LP  
W. K. DICKSON & COMPANY, INC.  
3637 N. FOUNTAINCREST DRIVE

THE PREVIOUS MINUTES OF THE JUNE 22, 2021 MEETING WERE APPROVED ON A MOTION BY MR. COOK, SECOND BY MR. CRYE. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL REPORTED TO THE BOARD ON THE GROWTH OF THE DISTRICT IN THE PAST MONTH:

WATER METERS SET IN JUNE: 33  
SEWER INSPECTIONS FOR JUNE: 31

WATER TREATED IN JUNE: 218.8 Million Gallons  
(7.29 MGD Avg. Daily)

WASTEWATER TREATED IN JUNE: 221.6 Million Gallons  
(7.64 MGD Avg Daily)

RAINFALL: 4.48"

DISCUSSION WAS HELD ON THE LEAK ADJUSTMENT REPORT. THE BOARD APPROVED THE CUSTOMER LEAK ADJUSTMENTS IN THE AMOUNT OF \$9,819.82 AND CATASTROPHIC LEAKS IN THE AMOUNT OF \$2,800.79 ON A MOTION BY MR. CRYE, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL UPDATED THE BOARD ON THE PROGRESS OF THE FOLLOWING WATER AND SEWER SYSTEM PROJECTS. HE PRESENTED PAY REQUESTS AS RECOMMENDED BY ROBERT G. CAMPBELL & ASSOCIATES FOR EACH PROJECT:

- Hurst Excavating LLC \$123,300.50  
Beaver Creek/Brickyard Road Sewer Relocation  
Pay Request # 2
- Knoxville Excavating \$32,043.50  
Broadacres Water System Improvements  
Pay Request # 11
- Mike Smith Pump Service LLC \$21,686.09  
Norris Freeway Area (Projects K & DD)  
Pay Request # 6

PAY REQUESTS WERE ALSO SUBMITTED, UPON RECOMMENDATION OF JACOBS ENGINEERING GROUP, INC FOR THE BEAVER CREEK INTERCEPTOR PROJECT – PHASE 1 (REBID) AND THE BEAVER CREEK INTERCEPTOR IMPROVEMENT PROJECT – CONTRACT 2.

- Garney Companies, Inc. \$404,198.52  
Beaver Creek Interceptor – Contract 1 (Rebid)  
Pay Request # 16

- Cleary Construction, Inc. \$984,130.85  
Beaver Creek Interceptor – Contract 2  
Pay Request # 12

PAY REQUESTS WERE ALSO SUBMITTED UPON RECOMMENDATION BY FOX PE, LLC FOR THE FOLLOWING PROJECTS:

- Southern Constructors, Inc. \$348,741.67  
Beaver Creek WWTP Improvements  
Pay Request # 12
- WRC1, LLC (W.Rogers) \$22,143.00  
Melton Hill WTP Chemical Building  
Pay Request # 19

A PAY REQUEST WAS ALSO PRESENTED UPON RECOMMENDATION BY CANNON & CANNON, INC. FOR THE FOLLOWING PROJECT:

- Merkel Brothers Construction, Inc. \$46,426.08  
Bishop Road Water and Sewer Relocation  
Pay Request # 7

THE BOARD APPROVED THE PAY REQUESTS UPON RECOMMENDATION OF THE CONSULTING ENGINEERS ON A MOTION BY MR. COOK, SECOND BY MR. CRYE. THE MOTION PASSED UNANIMOUSLY.

MR. FREAR PRESENTED A REPORT ON THE CMOM PROGRAM (CAPACITY, MANAGEMENT, OPERATIONS AND MAINTENANCE) RELATED TO THE SANITARY SEWER SYSTEM ALONG WITH AN UPDATE ON THE STATUS OF WORK BEING COMPLETED REGARDING THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION (TDEC) CONSENT ORDERS. ONGOING AND PLANNED PROJECTS TO ALLEVIATE THE SANITARY SEWER OVERFLOWS INCLUDE:

- Beaver Creek Interceptor Replacement (Phases 1, 2, 3)  
(Phase 1 – 57% Complete, Phase 2 – 40% Complete, Phase 3 – Completed – October 2019)
- Brown Gap Interceptor Replacement (Completed and online – May 2021)
- Downtown Powell Sewer Improvements (Completed - April 2021)
- Temple Acres Sewer Rehabilitation (Completed – May 2021)
- North Fork Interceptor Replacement (Phase 2) (Completed – May 2021)
- Bishop Road/Taggart Lane (off E. Emory Road) (80 % Completed)
- Lift Station Improvements (Bright Lane and Temple Baptist (Beaver Creek Drive) (Completed)
- Beaver Creek Wastewater Treatment Plant Improvement (70% Completed)

HPUD WILL CONTINUE TO PRIORITIZE AND EVALUATE THE SANITARY SEWER COLLECTION SYSTEM, LIFT STATIONS AND TREATMENT PLANTS FOR UPGRADES AND REHABILITATION. THE PLANNED PROJECTS CONTINUE TO BE FOCUSED ON REDUCING INFLOW AND INFILTRATION, ELIMINATING SANITARY SEWER OVERFLOWS AND CREATING CAPACITY FOR FUTURE DEVELOPMENT.

MR. CARDWELL DISCUSSED THE TERMINATION OF THE SERVICE AGREEMENT WITH THE TRUST COMPANY REGARDING HPUD'S 401 (A) DEFINED CONTRIBUTION PLAN AND THE 457 DEFERRED COMPENSATION PLAN. DUE TO AN ADMINISTRATIVE ISSUE, THE TERMINATION WILL TAKE PLACE ON SEPTEMBER 1, 2021 INSTEAD OF JULY 1, 2021. HPUD WILL BE A PARTICIPATING EMPLOYER IN THE TENNESSEE CONSOLIDATED RETIREMENT SYSTEM (TCRS). *The Board authorized the transfer of funds on May 10, 2021.*

DISCUSSION WAS HELD ON THE COMMISSIONER NOMINATION REVIEW AND RECOMMENDATION FOR MR. CRYE'S TERM OF OFFICE WHICH EXPIRES ON SEPTEMBER 14, 2021. MR. JULIAN EXPLAINED THE RANKING FACTORS USED IN THE REVIEW OF RESUMES' SUBMITTED. AFTER REVIEW AND DISCUSSION OF THE APPLICATIONS SUBMITTED, THE BOARD VOTED TO SUBMIT THE FOLLOWING INDIVIDUALS, IN ORDER OF PREFERENCE, TO THE COUNTY MAYOR FOR CONSIDERATION AS COMMISSIONER ON A MOTION BY MR. COOK, SECOND BY MR. CRYE. THE MOTION PASSED UNANIMOUSLY.

- *Kelly Barger*
- *Rachel Sanders Hurley*
- *Denise Hill*

MR. CARDWELL DISCUSSED A RETAINAGE ACCOUNT FOR THE BEAVER CREEK /BRICKYARD ROAD SEWER RELOCATION PROJECT FOR HURST EXCAVATING LLC. THE BOARD APPROVED THE ESTABLISHMENT OF THE RETAINAGE ACCOUNT AT HOME FEDERAL BANK ON A MOTION BY MR. CRYE, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

MR. CRYE SUGGESTED THAT THE BOARD MOVE TO AN EXECUTIVE SESSION AT 2:20 P.M. MOTION TO ADJOURN TO AN EXECUTIVE SESSION BY MR. CRYE, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

THE BOARD RECONVENED AT 2:56 P.M.

AFTER REVIEW OF THE GENERAL MANAGER'S SALARY AND INVESTIGATION OF THE MOST RECENT AMERICAN WATER WORKS ASSOCIATION WAGE REPORT AND LOCAL UTILITY MANAGER'S SALARIES, THE BOARD APPROVED A 6% PAY INCREASE FOR THE PAST TWO YEARS (LAST INCREASE OCTOBER 2019). THE BOARD ALSO APPROVED EACH YEAR HEREAFTER, THE GENERAL MANAGER SHALL RECEIVE THE SAME ANNUAL INCREASE AS GIVEN TO THE OTHER EMPLOYEES BASED ON THE ANNUAL BUDGET. THE MOTION WAS MADE BY MR. COOK, SECOND BY MR. CRYE AND PASSED UNANIMOUSLY.

DISCUSSION WAS HELD ON THE UPCOMING RETIREMENT OF MR. SMITH, HPUD'S CHIEF FINANCIAL OFFICER.

MR. CARDWELL REMINDED THE BOARD OF THE NEXT REGULAR MEETING SCHEDULED FOR MONDAY, AUGUST 9, 2021 AT 1:30 P.M.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT APPROXIMATELY 3:03 P.M. ON A MOTION BY MR. CRYE, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

  
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KEVIN JULIAN, CHAIRMAN

  
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TODD COOK, SECRETARY

  
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ROBERT CRYE, TREASURER