

MINUTES

THE BOARD OF COMMISSIONERS OF HALLSDALE POWELL UTILITY DISTRICT MET IN REGULAR SESSION ON MONDAY, DECEMBER 13, 2021 AT THE DISTRICT OFFICE AT 1:30 P.M. THOSE PRESENT WERE:

KEVIN JULIAN
TODD COOK
KELLY BARGER
DARREN CARDWELL
JOHN VALLIANT III

SANDY LIFORD
CODY HUMPHREY
NICK JACKSON
CINDY RECTOR
SUMMER PRICE

MEGHAN BODIE:
ROBERT CAMPBELL:
RYAN BLAKE:

VALLIANT LAW FIRM
ROBERT G. CAMPBELL & ASSOCIATES
W. K. DICKSON COMPANY

THE PREVIOUS MINUTES OF THE NOVEMBER 8, 2021 MEETING WERE APPROVED ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY.

MR. CARDWELL REPORTED TO THE BOARD ON THE GROWTH OF THE DISTRICT IN THE PAST MONTH AND UPDATED THE BOARD ON MAINTENANCE AND CAPITAL IMPROVEMENT PROJECTS:

WATER METERS SET IN NOVEMBER: 46
SEWER INSPECTIONS FOR NOVEMBER: 36

WATER TREATED IN NOVEMBER: 204.4 Million Gallons
(6.81 MGD Avg. Daily)

WASTEWATER TREATED IN NOVEMBER: 242.3 Million Gallons
(8.08 MGD Avg Daily)

RAINFALL: 2.25"

DISCUSSION WAS HELD ON THE LEAK ADJUSTMENT REPORT. THE BOARD APPROVED THE CUSTOMER LEAK ADJUSTMENTS IN THE AMOUNT OF \$4,931.25 AND CATASTROPHIC LEAKS IN THE AMOUNT OF \$5,269.70 ON A MOTION BY MS. BARGER, SECOND BY MR. COOK. THE MOTION PASSED UNANIMOUSLY.

PAY REQUESTS WERE SUBMITTED, UPON RECOMMENDATION OF JACOBS ENGINEERING GROUP, INC FOR THE BEAVER CREEK INTERCEPTOR PROJECT – PHASE 1 (REBID) AND THE BEAVER CREEK INTERCEPTOR IMPROVEMENT PROJECT – CONTRACT 2.

- Garney Companies, Inc. \$652,356.87
Beaver Creek Interceptor – Contract 1 (Rebid) (Wastewater Improvements)
Pay Request # 21
- Cleary Construction, Inc. \$543,361.27
Beaver Creek Interceptor – Contract 2 (WW Improvements)
Pay Request # 17

A PAY REQUEST WAS ALSO SUBMITTED UPON RECOMMENDATION BY FOX PE, LLC FOR THE FOLLOWING PROJECT:

- Southern Constructors, Inc. \$429,449.11
Beaver Creek WWTP Improvements
Pay Request # 17

PAY REQUESTS WERE ALSO SUBMITTED UPON RECOMMENDATION BY ROBERT G. CAMPBELL & ASSOCIATES FOR THE FOLLOWING PROJECTS:

- Mike Smith Pump Service LLC \$132,965.33
Old Downtown Powell – Water System Improvements
Pay Request # 13

- Mike Smith Pump Service LLC \$171,868.67
Old Downtown Powell – Water System Improvements
Pay Request # 14 (Final – Retainage)
- Mike Smith Pump Service LLC \$137,513.64
Norris Freeway Area – Water System Improvements (Projects K & DD)
Pay Request # 7
- Mike Smith Pump Service LLC \$81,140.21
Norris Freeway Area – Water System Improvements (Projects K & DD)
Pay Request # 8 (Final – Retainage)

THE BOARD APPROVED THE PAY REQUESTS UPON RECOMMENDATION OF THE CONSULTING ENGINEERS ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY.

DISCUSSION WAS HELD ON THE BOARD MEETING SCHEDULE FOR 2022. THE BOARD APPROVED THE SCHEDULE FOR THE SECOND MONDAY OF EACH MONTH EXCEPT FOR THE FOLLOWING CHANGES ON A MOTION BY MS. BARGER, SECOND BY MR. COOK, MOTION PASSED UNANIMOUSLY:

March Meeting: Changed to Monday, March 21, 2022 at 1:30 pm
June Meeting: Time changed to 6:00 p.m. on Monday, June 13, 2022
October Meeting: Changed to Monday, October 17, 2022 AT 1:30 pm

THE SCHEDULE WILL BE PUBLISHED IN THE KNOXVILLE NEWS SENTINEL AND WILL ALSO BE LISTED ON HPUD'S WEBSITE.

MR. CARDWELL DISCUSSED REVISIONS FOR THE CREDIT CARD PAYMENT POLICY. THE REVISED POLICY ALLOWS FOR THE DISTRICT TO COLLECT A PROCESSING FEE OF \$2.00 FOR THE FIRST \$350.00 CHARGED AND ONE PERCENT (1%) FOR EACH CREDIT OR DEBIT CARD PAYMENT MADE ON A CUSTOMER ACCOUNT OVER \$350.00. THE BOARD APPROVED THE REVISIONS TO THE POLICY ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY.

DISCUSSION WAS HELD ON HPUD'S TENNESSEE STATE EMPLOYEE DEFERRED COMPENSATION PLAN AND TRUST – 457(b) AND 401(k). THE AGREEMENTS WERE AMENDED AND RESTATED AS PRESENTED (ON RECOMMENDATION OF KATHY ASLINGER, HPUD'S PENSION ATTORNEY) ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY. THE AMENDED AND RESTATED AGREEMENTS CHANGES LANGUAGE TO EXCLUDE OVERTIME, BONUSES, FRINGE BENEFITS AND PAID TIME OFF CASHOUTS FROM THE DEFINITION OF COMPENSATION IN SECTION "H" OF THE EXISTING AGREEMENT.

MR. CARDWELL REMINDED THE BOARD OF THE NEXT REGULAR MEETING SCHEDULED FOR MONDAY, JANUARY 10, 2022 AT 1:30 P.M.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT APPROXIMATELY 2:10 P.M. ON A MOTION BY MR. COOK, SECOND BY MS. BARGER. THE MOTION PASSED UNANIMOUSLY.



KEVIN JULIAN, CHAIRMAN



TODD COOK, SECRETARY



KELLY BARGER, TREASURER