

Hallsdale Powell Utility District  
Seeks Applicants for Board Member

HPUD is now accepting applications for the position of Commissioner on the HPUD Board due to the expiration of the term of a current Board Member. Duties and responsibilities of the HPUD Board of Commissioners can be found on HPUD's website.

Applications for possible nomination to the HPUD Board may be obtained at HPUD's main office (3745 Cunningham Road, Knoxville, TN 37918); by calling HPUD at 865-922-7547; on HPUD's website [www.hpud.org](http://www.hpud.org); or by email to [humanresources@hpud.org](mailto:humanresources@hpud.org).

Applicants may also have to complete a commissioner selection questionnaire. Completed applications and questionnaires must be **submitted to HPUD's main office at 3745 Cunningham Road** no later than 3:00 p.m. on April 30, 2024.

Final review and evaluation of the applications will be conducted at the May 13, 2024 Board Meeting.



Commissioners  
Kevin Julian  
Todd Cook  
Kelly Barger

General Manager  
Darren Cardwell

DUTIES OF THE HALLSDALE POWELL UTILITY DSITRICT  
BOARD OF COMMISSIONERS  
2024

HPUD's Board of Commissioners are vested with the general power and authority over the Utility District, which is managed and operated on a day-to-day basis by the Utility District's General Manager, who has the responsibility and oversight for the Utility District's employees and operations.

Duties of the HPUD Board of Commissioners include:

- Attending all regular monthly meetings and, when called, special meetings of the HPUD Board of Commissioners
- Adopting an annual budget for the Utility District's operations
- Setting all rates for water and wastewater services provided by HPUD
- Establishing and approving all rules, regulations, policies and procedures necessary for the Utility District's operations
- Attend minimum number of certified training hours during the appointed term as required by State Law (12 hours of training within one (1) year of the date of the initial appointment. After receiving 12 hours of initial training, board members are required to receive 12 hours of continuing education every three (3) calendar years beginning January 1 after receiving the initial 12 hours of training)

HALLSDALE-POWELL UTILITY DISTRICT  
COMMISSIONER APPLICATION

(Please type or write in black ink.)

(Do not include additional documents with this application.)

Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Home Address: \_\_\_\_\_, \_\_\_\_\_ TN Zip: \_\_\_\_\_  
Years at this address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

ELIGIBILITY

To be eligible to serve on the Board of Commissioners, a potential commissioner must reside or own real property within the utility district service area.

- |     |                                                                                                                                                                                              |           |          |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|
| (1) | Does applicant reside within the Hallsdale-Powell Utility District service area?                                                                                                             | Yes _____ | No _____ |
| (2) | Does applicant own real property within the Hallsdale-Powell Utility District service area?                                                                                                  | Yes _____ | No _____ |
| (3) | Does applicant hold any other public office or employment, except that of Notary Public or a member of the National Guard of the State of Tennessee?                                         | Yes _____ | No _____ |
| (4) | Does applicant or any member of applicant's immediate family have a direct interest in any business that contracts with or sells goods or services to the Hallsdale-Powell Utility District? | Yes _____ | No _____ |
| (5) | Is applicant at least 25 years of age?                                                                                                                                                       | Yes _____ | No _____ |

PROFESSIONAL EXPERIENCE (include employer, address, title, dates of employment, duties, other significant information)

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EDUCATION (include name of school, dates attended, degrees or certificates received)

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BOARDS AND COMMUNITY SERVICE (list all past and present affiliations, dates, positions held)

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Completed application must be submitted to:  
Board of Commissioners  
Hallsdale-Powell Utility District  
P. O. Box 5199  
Knoxville, TN 37928-0199

AWARDS AND ACHIEVEMENTS

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QUALIFICATIONS OR ASPIRATIONS RELEVANT TO SERVICE ON HALLSDALE-POWELL UTILITY DISTRICT'S BOARD OF COMMISSIONERS

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CONFLICT OF INTEREST

Tennessee law prohibits a public entity such as Hallsdale-Powell Utility District from entering into contracts or buying goods and services from businesses in which a member of the Board of Commissioners has a "Direct Interest". A "Direct Interest" is an interest in a business as an owner or partner or one having other controlling interest. A controlling interest arises when no other shareholder owns more shares of stock in the corporation than you.

The law also prohibits Hallsdale-Powell Utility District Commissioners from being indirectly interested in any contract to which Hallsdale-Powell Utility District is a party unless the Commissioner publicly acknowledges his interest. Indirect interest means any contract in which the Commissioner is interested in but not directly so, or includes contracts where the officer is otherwise directly interested but is the sole supplier of the goods or services to Hallsdale-Powell Utility District.

MANDATORY TEST: APPLICATION CONFLICT OF INTEREST

- (1) Does the applicant own, have an interest in, or work for a business that maintains a business relationship with Hallsdale-Powell Utility District other than the purchase of utility services? Yes \_\_\_\_\_ No \_\_\_\_\_
- (2) If the answer was "yes", please describe in detail the nature of the business and applicant's relationship with the company doing business with Hallsdale-Powell Utility District.

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STATEMENT OF APPLICANT

I wish to be considered as one of the three nominees submitted by the Hallsdale-Powell Utility District to the Knox County Mayor for appointment to a four-year term as a Hallsdale-Powell Utility District Commissioner. I acknowledge by my signature below that I will meet the eligibility requirements listed above. Further, I acknowledge that if the County Mayor selects me for this position, I will accept this appointment as a Hallsdale-Powell Utility District Commissioner.

Signed this the \_\_\_\_\_ day of \_\_\_\_\_, 2024 in Knoxville, Tennessee.

\_\_\_\_\_  
Signature of Applicant

*Hallsdale-Powell Utility District is an equal opportunity employer. Hallsdale-Powell Utility District offers equal employment opportunities to all persons without regard to race, color, religion, age, martial status, sex, national origin or any other legally protected status.*

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Board of Commissioners  
Hallsdale-Powell Utility District  
P. O. Box 5199  
Knoxville, TN 37928-0199

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